

## Bishop International Airport Authority Title VI Complaint Form

Title VI of the Civil Rights Act of 1964, 49 U.S.C. 47123, and the Age Discrimination Act of 1975 (Civil Rights Laws) prohibit discrimination on the basis of race, color, national origin, creed, sex (including sexual orientation and gender identity), or age in any program or activity receiving federal financial assistance. The Federal Aviation Administration also prohibits recipients receiving federal financial assistance from intimidating or retaliating against anyone, because he or she acts to secure rights protected by civil rights laws. If you believe your civil rights have been violated as a result of prohibited discrimination, intimidation, or retaliation you have the right to file a complaint.

**When to File:** Complaints of discrimination, intimidation or retaliation must be filed to Bishop International Airport Authority within 90 days of the last date of the prohibited act(s).

**Where to File:**

**Bishop International Airport Authority  
Airport Managers Office  
ATTN: Title VI Coordinator  
3425 West Bristol Road,  
Flint, MI 48507**

This form is intended to assist you in filing your civil rights complaint with Bishop International Airport Authority. You may use this form or a letter containing ALL the same information.

Provide information for each question as it relates to your complaint to explain your specific circumstances. Add additional sheets if necessary.

Only the complainant or the complainant's designated representative should complete this form.

Section 1: Filer Contact Information		
1. Name:		
2. Street Address:		
3. City:	4. State:	5. Zip Code:
6. Home Telephone:	7. Work Telephone:	

8. Are you filing this complaint on your own behalf? Yes: \_\_\_\_\_ No: \_\_\_\_\_

If you answered yes to question 8, skip to Section 3. If you answered no to question 8, complete Section 2.

9. Have you previously filed a Title VI complaint with Bishop International Airport Authority?

Yes: \_\_\_\_\_ No: \_\_\_\_\_

<b>Section 2: Individual Discriminated Against</b>		
10. Name:		
11. Street Address:		
12. City:	13. State:	14. Zip Code:
15. Home Telephone:	16. Work Telephone:	
17. Relationship to Filer:		
18. Explain why you have filed for a third party:		
19. Confirm you have obtained direction or permission of the aggrieved party if you are filing on behalf of a third party.	Yes: _____ No: _____	

<b>Section 3: Details of Alleged Discrimination</b>
20. Company Name:
21. Name of Individual (if known):
22. Date Alleged Discrimination Began:
23. Last or Most Recent Date of Alleged Discrimination:
24. Indicate below the basis on which you believe discriminatory actions were taken. (check all that apply).  <input type="checkbox"/> Race <input type="checkbox"/> Color <input type="checkbox"/> National Origin <input type="checkbox"/> Creed <input type="checkbox"/> Sex <input type="checkbox"/> Age
25. Explain as clearly as possible what happened and why you believe you were discriminated against. Provide name(s) of witness(es) and others involved in the alleged discrimination. (Attached additional sheets if necessary)

<b>Section 4: Other Filings</b>		
26. Have you filed this complaint with any Federal, State, or other local agency, or with any court? Yes: _____ No: _____		
27: If yes, check all that apply and identify: <input type="checkbox"/> Federal Agency: _____ <input type="checkbox"/> Federal Court: _____ <input type="checkbox"/> State Agency: _____ <input type="checkbox"/> State Court: _____ <input type="checkbox"/> Local Agency: _____		
28. If you answered yes to question 26, provide information about a contact person at the agency/court where the complaint was filed.  Name & Title:		
29. Street Address:		
30. City:	31. State:	32. Zip Code:
33. Phone Number:		

You may attach any written materials or other information that you think is relevant to your complaint.

Signature:	Date:
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Please submit this form in person or by mail to the address below:

Bishop International Airport Authority  
 Airport Managers Office  
 ATTN: Title VI Coordinator  
 3425 West Bristol Road,  
 Flint, MI 48507