



FNT | BISHOP INTERNATIONAL
AIRPORT AUTHORITY

Winfield L. Cooper III
Chairperson

Loyst Fletcher, Jr.
Vice-Chairperson

Mark Yonan
Secretary

Kevin J. Keane
Treasurer

Seasonal Maintenance Worker

Organization: Bishop International Airport Authority

Opening Date: May 13, 2025

End Date: Until Filled

City: Flint

State: Michigan

Pay Rate: \$16.00 per hour

Type of Position: Season (May – August)

Clyde D. Edwards

Erwin F. Meiers III

Karyn L. Miller

Valaria Conerly Moon

George D. Wilkinson

Nino Sapone, A.A.E.
Chief Executive Officer

Description and Details

Bishop International Airport Authority Department of Maintenance is accepting applications to fill Seasonal Maintenance Worker positions.

This position performs ground maintenance including mowing, raking, planting, pruning, removing weeds in landscaped areas, and gathering refuse and rubbish. A full Job Description and listing of duties is included below.

The Seasonal Maintenance Worker is scheduled for 8-hour shifts during the summer months, typically from May - August. All applicants must satisfactorily pass an oral interview, a physical exam with a drug test, and a thorough background investigation to be considered for employment.

Applicants must be authorized to work for ANY employer in the US. We are unable to sponsor or take over sponsorship of employment Visa at this time.

Additional information and a copy of the complete job description can be found on the Airport's website (<https://bishopairport.org/doing-business/doing-business-overview/employment-opportunities/job-openings>) and can also be obtained from the Bishop International Airport Authority during normal business hours.

How to Apply / Contact

To apply, submit your resume and cover letter to Bishop International Airport, 3425 W. Bristol Road, Flint, MI 48507 or by email to jthompson@bishopairport.org

3425 West Bristol Road
Flint, MI 48507-3183
810.235.6560
bishopairport.org
An Equal Opportunity Employer



SEASONAL MAINTENANCE WORKER

GENERAL STATEMENT OF DUTIES: The Seasonal Maintenance Worker performs a variety of semi-skilled and skilled airport maintenance duties; operates Airport Authority owned motor vehicles and power equipment such as trucks, tractors, fork lifts, dump trucks, and mowers with a 10-foot cutting width or greater; assists in the maintenance and repair of motor vehicles, equipment, and assists with routine repairs to the airport's grounds, roads, and buildings; and performs related work as required.

SUPERVISION RECEIVED: Works under the general supervision of the Director of Facilities and Operations, or an airport employee of higher grade within the Maintenance Department who assigns work and reviews for proper completion.

STATEMENT OF DUTIES:

- Performs ground maintenance including mowing, raking, planting, pruning shrubbery, cutting trees, removing weeds in landscaped areas, maintains plants, and gather refuse and rubbish.
- Performs occasional custodial work, including washing windows, in all Airport building(s) and hangars.
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- Operates specialized equipment including: tractors, dump trucks, 4-wheel drive vehicles, etc.
- Performs minor repairs to buildings and equipment.
- Observes and reports hazardous situations; reports any observation of unlawful entry of unauthorized persons.
- May assist during aircraft or other airport emergencies in the areas of crowd control, rescue operations and restoration to normal operations.
- Operates all related equipment for lawn maintenance, and other maintenance activities.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Ability and aptitude to perform general maintenance work.

Familiarity with automotive and other types of gasoline and/or diesel-powered equipment.

Ability to perform routine servicing, including refueling, lubrication and starting of equipment.

Ability to perform medium to heavy manual labor.

Ability to meet the general physical, mental and visual standards of the job and to withstand outdoor work for sustained periods under adverse weather conditions.

Ability to understand and follow oral and written instructions.

Ability to work flexible hours and days.

Ability to respond to call-back assignments as needed.

Ability to deal courteously and tactfully with the public.

Ability and willingness to work in a manner that will not endanger the safety to one's self, other person's and/or equipment.



SEASONAL MAINTENANCE WORKER

Ability and willingness to work and communicate effectively with all other airport personnel.

Ability to pass criminal history background check and maintain eligibility for a security access badge in accordance with the Airport Security Plan.

The duties and specifications identified above is intended to be sufficient to identify the position and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all of the duties of an employee assigned to this position may be required to perform.

PREFERRED QUALIFICATIONS:

Ability to operate a motor vehicle and must possess a valid Michigan Driver's License.

One year of full-time experience in performing mechanical, electrical, and other semi-skilled maintenance tasks involving mechanical equipment, buildings or grounds including six (6) months experience operating a truck, tractor, or heavy equipment.

Must be available 24 hours per day, 7 days per week. Accordingly, work schedule may vary depending upon department requirements.

Applicants must be authorized to work for ANY employer in the US. We are unable to sponsor or take over sponsorship of employment Visa at this time.

The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards but as general guidelines that should be considered along with other job-related selection or promotional criteria.

COMPENSATION:

Starting Hourly Wage \$16.00 Per Hour.

